

Grant Applications for Corsham on 18/03/2021

ID	Grant Type	Project Title	Applicant	Amount Required
4197	Community Area Grant	Replacement External doors	Leafy Lane Playing Fields Ltd	£3145.00
4133	Community Area Grant	Replacement Windows	Colerne Village Hall Association	£3500.00
4084	Community Area Grant	Community Arts Centre Improvements	Pound Arts Trust Ltd	£5000.00
4169	Health and Wellbeing Grant	Noticing Nature	Wiltshire Music Centre	£1500.00
4032	Community Area Grant	FC Colerne Colts U11 New team goals	FC Colerne Colts	£1870.50
4135	Community Area Grant	Outdoor safe space	Springboard Chippenham	£1254.55

ID	Grant Type	Project Title	Applicant	Amount Required
4197	Community Area Grant	Replacement External doors	Leafy Lane Playing Fields Ltd	£3145.00

Submitted: 04/03/2021 17:46:45

ID: 4197

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Replacement External doors

6. Project summary:

The changing room building at Leafy Lane Playing Fields has 4 external double doors. These doors are now beyond economic repair and now require replacing

7. Which Area Board are you applying to?

Corsham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN13 0JY

9. Please tell us which theme(s) your project supports:

Children & Young People

Leisure and Culture

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2020

Total Income:

£48678.03

Total Expenditure:

£46438.86

Surplus/Deficit for the year:

£2239.17

Free reserves currently held:

(money not committed to other projects/operating costs)

£120085.85

Why can't you fund this project from your reserves:

Leafy Lane Playing Fields Ltd have recently sold a parcel of land. Whilst the free reserves are presently high. Leafy Lane do not have any restricted reserves for sustainability of the site. The committee have yet to agree what we need to hold. It is estimated that we should hold in restrictive reserves circa £45000 to cover large repair/replacement of items such as

central heating boilers and parts of the roof. We also have an astro which is approaching its end of life which will cost £120000.00 to refurbish. But to meet increasing demands from the local youth football club AFC Corsham we need to extend the astro which will cost £280000.00. There is also a need to increase parking on site. The cost to extend the car park is circa £56000. Adding this altogether means that to continue providing an excellent service and to maintain the facility to good standards we need to have the monies identified above

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£6290.00		
Total required from Area Board		£3145.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Fire Exit French door	1885.00	Our Reserves	yes	3145.00
Fire Exit French door	1885.00			
Offset French Doors	1260.00			
Offset French Doors	1260.00			
Total	£6290			£3145

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Leafy Lane playing fields Ltd provides grassroots sports pitches which are used by the local youth football club who have 300 members and a number of adult football teams. The floodlit astro is used by the youth club and by a number of local fun football groups. The social area is used by a local nursery and slimming world. The existing wooden doors have lost their weather seals have become rotten after facing what the weather can throw at it for the past 22 years. The replacement of the doors will reduce draughts and have better insulating properties so helping to keep the building warmer and reduce heating costs and CO2 emissions. The existing doors to the changing room corridor also let in water when the wind/rain is in the right directing. Replacing the doors will make using the facility a lot more comfortable especially for the users using the social area. Maintaining the building

facility to high standard is key to maintaining existing users of the facility and also in attracting new people to the site. With the growth of housing around the Box/Corsham area its essential that Leafy Lane attracts these new residents as using local services are key to reducing CO2 emissions. New residents also expect to have good local service available

14. How will you monitor this?

Membership numbers of the local youth football club and nursery will be monitored. Will also compare future social area bookings against previous year

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

All Leafy Lane directors have a DBS when they first join the committee. Anyone in Leafy Lane who has direct access to U18s will have a current DBS

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Leafy Lane Playing Fields Limited will use income from users and from its reserves to continue to run the facility after this project has ended

17. Is there anything else you think we should know about the project?

This project does not form part of a larger project

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

4133	Community Area Grant	Replacement Windows	Colerne Village Hall Association	£3500.00
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Submitted: 15/02/2021 11:36:29

ID: 4133

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Replacement Windows

6. Project summary:

All current double-glazed windows at Colerne Village Hall have failed. We have been advised by our supplier that repair is not an option they all need to be replaced.

7. Which Area Board are you applying to?

Corsham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN14 8DT

9. Please tell us which theme(s) your project supports:

Children & Young People

Environment

Health and wellbeing

Leisure and Culture
Older People

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2020

Total Income:

£29079.00

Total Expenditure:

£28246.00

Surplus/Deficit for the year:

£833.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£14000.00

Why can't you fund this project from your reserves:

We are trying to build a reserve fund of £20000 for any unforeseen major repairs and any loss of income.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£7000.00		
Total required from Area Board		£3500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Replace/install all double glazed windows	7000.00	Village Hall Funds	yes	3500.00
Total	£7000			£3500

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Corsham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Any resident within the Parish of Colerne who hires the Village Hall for any social/leisure event. Hiring costs are kept as low as possible to encourage all sections of the Community to use the Hall. Cost savings from less heating used during a hiring session will mean that hiring costs will not need to increase thus all hirers benefit.

14. How will you monitor this?

The Booking Secretary will report back to the Committee at quarterly meetings.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

The safeguarding policy is on the Halls website and displayed in the Hall itself. The person who is ultimately responsible for this policy is the Village Hall Secretary.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

NA

17. Is there anything else you think we should know about the project?

NA

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such

as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

4084	Community Area Grant	Community Arts Centre Improvements	Pound Arts Trust Ltd	£5000.00
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Submitted: 26/01/2021 13:30:05

ID: 4084

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Community Arts Centre Improvements

6. Project summary:

We are fundraising to improve/repair/update elements of The Pound Arts Centre to benefit community users of the building. These elements include a Hearing Loop a new Lighting Desk electric works for the community courtyard garden new signage and refurbished acoustic panels for the building.

7. Which Area Board are you applying to?

Corsham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN13 9HX

9. Please tell us which theme(s) your project supports:

Children & Young People

Economy

Environment

Health and wellbeing

Leisure and Culture

Older People

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2020

Total Income:

£718171.00

Total Expenditure:

£446131.00

Surplus/Deficit for the year:

£272040.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£54963.73

Why can't you fund this project from your reserves:

Our Reserves are in place to deal with emergencies covering 3 months running costs. For example, we have used an element of our reserves to deal with the impact of Covid closure.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£15342.92		
Total required from Area Board		£5000.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Hearing Loop	5193.00	Anonymous	yes	1000.00
		Donor		

Electrics		Pound		
Courtyard	695.92	Fundraising	yes	90342.92
Garden				
Acoustic	425.00			
Panels				
Lighting Board	8680.00			
Digital Signage	349.00			
Total	£15342.92			£91342.92

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Corsham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Pound Arts centre provides an invaluable resource to Corsham. Our monitoring shows that we have over 120000 visits through our doors each year and roughly 50000 engage in participation activities per year. As well as the work that we manage and deliver we are home to many community groups and businesses such as Corsham Wind Band Pound Ballet etc. Our key target audience groups are older people 55 and children and young people as well as young families. Our data shows that the vast majority of our users live in Corsham or the surrounding areas. The request for funding is the tail end of our renovation project which will protect the resource for the community for the foreseeable future. Whilst we are an arts centre our work often strays into other areas such as health and wellbeing. So this support will enable both leisure activities and also activities with a social/health benefit. A key part of the bid is purchasing a hearing loop to benefit those with hearing impairments. We are also intending to revamp our signage and display facilities enabling a more in depth and accessible digital community noticeboard the current system is constantly overfull making it unreadable. This system will also have a feature allowing us to tell the story of the history of The Pound in Corsham. A new lighting board will safeguard the quality of what we present in the auditorium benefitting audiences of all ages and backgrounds. Corsham is unusual in Wiltshire for the quality of the presented programme only Salisbury has a similar offer. Part of our drive to protect the environment is to develop our outdoor spaces this bid includes the develop of the electrics in the courtyard garden to enable more activity to take place. We are developing a community garden scheme with Transcoco and will begin to grow food which we then use in our cafe to make ourselves more sustainable. This will have benefits for all our users also bring new volunteering opportunities.

14. How will you monitor this?

Monitoring We have a rigorous evaluation and monitoring policy in place which we use for the activities in our programme. At the beginning of the project we compile our success criteria targets action plan and timeline of activity. These areas of work are assigned to named individuals. During the life of the project we assess our progress against these

criteria and respond to challenges or obstacles. At the end of the project we gather data including feedback where appropriate qualitative and quantitative data and assess this against the original success criteria. This assessment is shared at trustee level and with appropriate stakeholders such as funding partners. We have a financial controls policy which enables us to safeguard against financial risk. There are several digital platforms on which we are able to gather community feedback.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Safeguarding We take the safeguarding and protection of young people taking part in projects and activities here at Pound Arts as a critical priority. We have huge number of CYP and often vulnerable adults taking part in activities in our building throughout the year. As such we have the policies which cover Child Protection Vulnerable persons. All staff Volunteers who have contact with young people are subject to a DBS check and we keep copies of these records in our office. Our work with young people is headed by Antonia Ramsey who is the Creative Learning Officer. Management responsibility for safeguarding and child protection lies with the Director Russ Tunney and the board of Trustees. Responsibility for Child Protection does of course lie with every adult staff volunteer or trustee who has contact with young people.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Na

17. Is there anything else you think we should know about the project?

This project is the tail end of our renovation project which is due to be completed by summer 2021. the overall project cost is £445000.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

4169	Health and Wellbeing Grant	Noticing Nature	Wiltshire Music Centre	£1500.00
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Submitted: 23/02/2021 17:31:25

ID: 4169

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Health and Wellbeing Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Noticing Nature

6. Project summary:

Noticing Nature is a project within the Celebrating Age Wiltshire programme working with Wiltshire artist James Aldridge. The aim of the project is to support isolated older people living alone with carers family in sheltered housing and in care homes to actively observe their local nature gardens local walks parks. With guidance from James they are supported to get creative and document what they find. An online guidance pack and video will be available or as a printed version through the post. In person outdoor creative workshops are planned when restrictions are lifted.

7. Which Area Board are you applying to?

Corsham

Electoral Division

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Celebrating Age Wiltshire project	10492.60	Celebrating Age Wiltshire project	yes	10492.60
Noticing Nature Project admin	300.00			
Resources/materials	200.00			
Noticing Nature Artist fees	1000.00			
Total	£11992.6			£10492.6

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Corsham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Due to Covid-19 there are many frail older people who are even more socially isolated now than they were before 2020 and with the support of GP Care Co-ordinators Social Prescribers Community Connectors and Care workers we wish to offer more focused activity on a one to one and small group basis for those who are referred to the project. As most activity has moved online, we are planning to connect with those who aren't online and offer them this Noticing Nature strand of activity to support them to enjoy very local nature in their own gardens on their local walks and in the park. Noticing Nature lead artist James Aldridge will engage with individuals and their carers in their own gardens or from their windows residents in sheltered housing who may be able to enjoy sessions at a safe distance in their communal gardens care home residents in their gardens. There will be an online pack and video available for those who are digitally connected but there will also be a printed version for those who aren't online and James will be leading live workshops once restrictions allow. We will continue to work with our many links and contacts in Corsham and the surrounding villages and The Pound who are one of our partners to refer participants to the project. Our aim is for participants to feel a reduced sense of social isolation or loneliness and to enhance their wellbeing by engaging in this outdoor nature project. They may also experience an increased sense of wellbeing due to learning new activities or creative stimulation. By delivering the majority of this project outside during Spring and Summer 2021 we hope to support participants to venture out after shielding for so long and reduce some of the anxiety of returning to activity outside their own home as it will remain very local in small groups and often one to one.

14. How will you monitor this?

An external evaluator has been employed as part of the county wide reach of the project.

The evaluator will advise on the data to be collected. They will also collect and collate independent feedback from participants partner organisations and community organisations involved. Data will also be gathered by the Project Manager or Project Assistant. We also plan to share any of the work created through online platforms and when permitted by exhibiting locally.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Wiltshire Music Centre WMC as lead organisation for CAW is responsible for safeguarding and all Safeguarding Policies are adhered to. The Head of Creative Learning is responsible for safeguarding. All artists leading sessions are DBS checked and risk assessments are carried out before any activity commences. Covid-safe practice will be adhered to at all times. WMC is a professional arts organisation with a Creative Learning team delivering music education projects for all ages across the county. As such it is fully committed to safeguarding the young old and vulnerable people it works with all year round. WMC has been delivering this sort of work for 20 years and is very experienced in all aspects of safeguarding.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Noticing Nature is currently planned as a 2021 project as part of the CAW core programme. Our National Lottery Community Funding is for a five-year project duration from Sept 2020 August 2025 and we are also applying to a number of other trusts and grant making bodies for match funding. In order to sustain CAW beyond 2025 we are looking at commissioning models for the future.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

4032	Community Area Grant	FC Colerne Colts U11 New team goals	FC Colerne Colts	£1870.50
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Submitted: 14/01/2021 19:07:41

ID: 4032

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

FC Colerne colts U11 New team goals

6. Project summary:

Following 11 years our club is now in need of U11 resources to continue to develop our teams from U10 to U11. As part of the requirements for U11 we need to provide new goals bigger size and kit for the current u10 teams to transition into. Due to Covid fees are low and we are in need of support to buy the goals and kit within the next few months. Previously we have lost U11 local players out of sport and the community due to this issue and want to keep kids in sport and our community for longer. This funding will ensure our clubs further builds on the FA Chartered status we have and further encourage health and wellbeing of kids in our community.

7. Which Area Board are you applying to?

Corsham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN148BX

9. Please tell us which theme(s) your project supports:

Children & Young People

Health and wellbeing

Other

If Other (please specify)

Sport and Recreation

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

01/2019

Total Income:

£5595.00

Total Expenditure:

£3343.00

Surplus/Deficit for the year:

£2252.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£850.00

Why can't you fund this project from your reserves:

Due to lower subs with COVID cancellation as well as recent goals for U89 Teams that we funded from our fund raising - we have limited funds to keep the club running and the need for the goals/kit is now come at a critical time for the U11 team.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£3741.00		
Total required from Area Board		£1870.50		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Goals	2484.00	current cash	yes	850.00
nets	75.00			
Kit	1072.00			

Flag poles 110.00

Total **£3741** **£850**

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This will ensure the current club further grows in its local community allowing older kids to transition into older youth 9v9 football from the current small side games using the new goals. This will further provide kit for the coaches and kids to allow them to play in the Mid Wilts league having achieved the right size goals to do so. This is our 11th year since starting out having got 60 kids playing in their local community and achieved FA Chartered standard community award for the 6th year an accolade only achieved by a few clubs

14. How will you monitor this?

By Club numbers at u11 and continued growth of kids playing across all age groups

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Paul Carey - to be a FA chartered club we have to achieve the highest levels of child safety with clear policies regular training ALL DBS checked Full training of coaches and also qualifications to be able to coach a team. If you need to check please refer to WILTS FA for our fully audited and checked status on safeguarding

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are unable to fund this year due to reduced funds so will have to let over 22 kids in u10 currently move to other clubs lose the U11 side and take a large part of our income away due to the inability to provide an U11 9v9 facility this year

17. Is there anything else you think we should know about the project?

no this is a u11 project for this year separate to any further expenditure

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

4135	Community Area Grant	Outdoor safe space	Springboard Chippenham	£1254.55
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Submitted: 15/02/2021 12:33:43

ID: 4135

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Outdoor safe space

6. Project summary:

Springboard is a pre-school for children with special needs based in Chippenham but covering the whole of North Wiltshire. We would like to construct an outdoor safe space in part of our grounds not currently used. The sheltered area will provide Springboard with a safe sensory space for all year-round outdoor learning experiences through play. The area

could be used for our non-mobile children as a calming area and an outdoor sensory experience area.

7. Which Area Board are you applying to?

Corsham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN15 3SY

9. Please tell us which theme(s) your project supports:

Children & Young People

Health and wellbeing

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2020

Total Income:

£288308.00

Total Expenditure:

£295152.00

Surplus/Deficit for the year:

£6844.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£140503.00

Why can't you fund this project from your reserves:

The charity commission guidance recommends charities hold 3-12 months of operating costs in reserves. Springboard currently holds approx. 5 months of operating costs in reserves. Our reserves have recently been increased from 3-5 months as Covid has shown us that as a business we need the guarantee of greater stability. 3 months is not long enough when events like Covid prevent us from fundraising. In the event that we can't fundraise we would use reserves to pay core costs and salaries which are hard to fund using grant funding. With this in mind at this time we are planning to fund non-critical projects using grant funding.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£2510.26		
Total required from Area Board		£1254.55		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Landscaping resurfacing - rubber mulch	1031.35	Corsham Area Board		1031.35
Removal of fence panel gate repositioning and re-fixing	223.20	Corsham Area Board		223.20
Perspex paint pannels and chalk board	905.14	fundraising/donations		905.14
outdoor bean bags	85.90	fundraising/donations		85.90
Mirror panels sensory lights	180.68	fundraising/donations		180.68
Sail canopy	67.99	fundraising/donations		67.99
Fence paint	16.00	fundraising/donations		16.00
Total	£2510.26			£2510.26

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

We are hoping to be able to create an outdoor safe space from an un-used area of the garden. The area is seven square meters and is currently a sloped area at the end of a path covered in bark. We plan to cut a fence panel and reposition the panel and a gate off the building creating a whole new area connected to the play area. As this area is in a corner this would lend itself perfect to a safe space which can be used by our non-mobile children or any child needing a quieter area of the garden. We also offer stay and play sessions for families who will benefit significantly from this additional calm space. Perspex paint pannels mirrors chalkboards will be positioned at various heights so floor based non- mobile children can join in the activities too. A sail canopy will be used to provide shade and

protection from all weathers so it can be used all year round. Outdoor bean bags will be used in the area on top of a rubber mulch flooring. Springboard would like to ask the Corsham Area board to fund for the landscaping and groundwork to lay the specialised rubber mulch flooring. Springboard will fundraise and use donations to fund for the play equipment. As a charity it is easier for us to obtain donations for play equipment. This project is a stand-alone project however it is part of a larger garden project to transform our outdoor play area for which some funding has been received from the Chippenham Area Board for a pergola to be used as an outdoor classroom. We are hoping that project will benefit the individuals we support in the following ways it will enable all our children to experience the garden all year round and in all weather conditions. It will support us enhance the mental well-being of all group members whether it is child or adult. It would provide shade in summer and shelter in winter. It would provide our non- mobile children with a safe place to play. It would aid our response to Covid by giving us a well-ventilated outdoor space that our children and staff can spend more time in regardless of weather conditions. It would enable the children to spend more time outside particularly as some of our children do not have gardens at home. Some children are calmer and less anxious when they are outside. Parents have fed back to our staff have that when children spend time outside in the day at Springboard their behaviour at home in the evening is more manageable. It would enable general outdoor learning and play to take place all year round. It would be a space for the children to sit for quiet calm activities. It would enable more curriculum activities to take place outside.

14. How will you monitor this?

We would monitor the amount of time children spent in the play area with the safe space and compare that to the amount of time spent in the garden before the safe space was implemented. We would obtain feedback from staff regarding what activities worked well in the safe space and build on these successful concepts so that the team can use the new space to its maximum benefit. We would encourage staff to feedback what has worked well for particular children in the space and share best practice to enhance their individual learning opportunities. We use an online learning journal Tapestry to share photos and observations of a child's day with parents. We would ensure we upload photos of activities in the outdoor play area and ask parents to provide feedback or replicate at home.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

The manager Jane Boulton is the designated named Safeguarding lead ultimately responsible for Safeguarding at Springboard. Jane is supported a named Trustee Elaine and the two Deputy Managers Sarah and Simara. All staff and volunteers complete Safeguarding training as part of their induction and recruitment and renew training as part of a planned cycle. Annually there is a safeguarding update for all staff delivered by the manager. All staff have regular DBS checks which are recorded on the central log along with reference checks. Volunteers depending upon their role can also require DBS checks.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This application is for the costs of the landscaping supply and installation of a specialised rubber mulch play surfacing for an outdoor safe space area. The money would also fund the repositioning of a fence panel and gate to create and provide the additional space. Springboard will fundraise for the costs of the play equipment. A crowdfunding campaign

will begin at the end of February along with several other requests to local community groups businesses and donors.

17. Is there anything else you think we should know about the project?

The safe space will form part of a larger over-arching project to redesign and renovate our outdoor play areas. We are looking to replace our old fixed play equipment re-landscape and resurface the play area and create outdoor classrooms. We have applied to Chippenham area board and received some funding. As this project is part of a larger project, we currently have only one quote. We are prepared to get a second quote but should disclose that there are cost savings built into this quote as the contractors will already be on site with their equipment doing other work.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.
